



Business Management System Tier 0

PD108 ERG PT Information Security Policy

Information Security Policy

ERG Process Technologies Ltd (ERG PT), consisting of ERG (Air Pollution Control) Ltd, ERG APC Maintenance Ltd, ERG (Plastic Fabrication) Ltd and ERG APC Property Ltd, has agreed to adopt an Information Security Management System (ISMS) that complies with the General Data Protection Regulations 2018. ERG PT's Board will ensure and monitor compliance / GDPR for the following reasons:

- The ERG PT has an obligation to its customers, employees, suppliers and service providers to protect the confidentiality, integrity and availability of information assets
- To ensure business continuity and minimise disruption to business functions by preventing and minimising the impact of security incidents
- To facilitate business improvement through the adoption of secure business practice and business management.
- To ensure ERG PT complies with relevant information legislation to the Data Protection Act, the Freedom of Information Act and as superseded by the General Data Protection Regulations (GDPR) 2018.
- To ensure that all information controls are implemented to a repeatable and consistently high standard at the right time and at the right cost to the benefit of our customers and stakeholders.

This Information Security Policy demonstrates the direction and commitment of ERG PT to information security in order to protect its own information assets and those provided to the ERG PT by customer/stakeholders/partner organisations/third parties.

ERG PT will develop and maintain documented compliance with the GDPR requirements, to ensure that we have a documented method of control that protects the ERG PT, its customers and stakeholders.

The policy is to ensure that:

- Information will be protected against unauthorised access
- Confidentiality of information will be assured
- Integrity of information will be maintained
- Regulatory and legislative requirements will be met
- Business Continuity plans will be produced, maintained and tested
- Information security training will be available to all employees
- All breaches of information security, actual or suspected, will be reported to and investigated by the Information Security Officer

This policy applies to:

- All ERG PT owned information and information provided to ERG PT by customers and stakeholders
- All information in any form – paper, electronic, audio, CD, tape film
- All systems, applications and infrastructure used to process information
- All ERG PT employees
- Third parties with access to ERG PT information assets
- All buildings used by the ERG PT that house information assets or from where employees access information assets

Signed:

Date: 5/4/2023

James Scott-Bowden
ERG PT Managing Director